

Report Template

Report to: **South Hams Executive**
Date: **15 October 2015**
Title: **Dartmouth Park & Ride Contract**
Portfolio Area: **Environment Services**
Wards Affected: **Dartmouth**
Relevant Scrutiny Committee:

Urgent Decision: **N** Approval and clearance obtained: **Y / N**

Date next steps can be taken: on the expiry of the call in period

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Recommendations:

a) That the Executive approve the proposal to carry out a tender exercise in order to appoint a contractor for the provision of the bus service for Dartmouth Park & Ride.

1. Executive summary

1.1 This report requests that Members consider the recommendation to tender the contract for the provision of the bus service for Dartmouth Park & Ride

2. Background

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- 2.1 Members will recall that the Executive agreed to a pilot scheme in respect of the Dartmouth Park & Ride service, on the expiry of the previous bus contract, in order to achieve a more cost-effective service.
- 2.2 As a result, the contract was tendered but only for 2015, with bidders being encouraged to submit innovative solutions to ensure that the service became more cost-effective and, therefore, more sustainable.

3. Outcomes/outputs

- 3.1 As a result of the tendering exercise, 'First' proposed a service which allowed the buses to run every ten minutes during school holiday periods but only every 20 minutes during term times, when the demand is lower. This resulted in reduced overall running costs of approximately £30,000 for the Council.
- 3.2 Feedback from Dartmouth Community has been positive.
- 3.3 Indeed, Dartmouth Town Councillors have commented on how much better the service has been this year.
- 3.4 Dartmouth BID were due to discuss the current service at their meeting on 6th October so a verbal update in respect of their feedback will be given to the Executive at the meeting.

4. Proposed Way Forward

- 4.1 It is proposed that the Dartmouth Park & Ride contract be tendered for a period of five years, with annual reviews to be included in order to maintain flexibility in the service, and to allow the contract to be amended to meet demand should it change significantly in the future.
- 4.2 It is further proposed that officers seek and encourage further input from Dartmouth Community during the tender process, as previously. This was received positively by those representatives during the last tender exercise.
- 4.3 Ward Members have been consulted in respect of this proposal in advance of this report.
- 4.4 The proposal tender the Dartmouth Park & Ride contract is in line with the following priorities:
 - Community well-being
 - Access to services
 - Towards excellence
 - Customer first

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5. Options available and consideration of risk

- 5.1 The option to do nothing would result in no contract being in place, as the current one expires at the close of this season, resulting in considerable inconvenience for customers.

6. Implications

Implications	Relevant to proposals Y/N	Details and proposed measures to address
Legal/Governance		<p>The Council has power to provide off-street parking under the Road Traffic Regulation Act 1984 (as amended).</p> <p>The Council has the power to deal with the provision, management and control of car parks.</p> <p>Council has the powers to provide this service under the General Powers of Competence in the Localism Act 2011.</p> <p>Tenders must be invited in accordance with the Council's Contract Procedural Rules</p>
Financial		None at this stage.
Risk		None at this stage.
Comprehensive Impact Assessment Implications		
Equality and Diversity		No implications
Safeguarding		No implications
Community Safety, Crime and Disorder		No potential positive or negative impact on crime and disorder reduction
Health, Safety and Wellbeing		No implications
Other implications		None

Supporting Information

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Appendices:

None.

Background Papers:

None.

Approval and clearance of report

Process checklist	Completed
Portfolio Holder briefed	Yes
SLT Rep briefed	Yes
Relevant Exec Director sign off (draft)	Yes
Data protection issues considered	Yes
If exempt information, public (part 1) report also drafted. (Cabinet/Scrutiny)	Yes/No